

Wendy's Wish Committee

Meeting Minutes –Oct 22, 2009

Committee Members Present:	Marlys Johnson, Al Huntley, Jan Plants, Jodi Lopez, Diane Burns, Teresa Hjeresen, Cindy Pierce, Deborah Schluter, Cathy Thomas, Charlotte Hartman, Lizzi Katzi
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	Item	Comments	Action Items
1.	Education at Christmas Goose	Lizzi Katzi is coordinating education. She came to meet us and discuss what we want. The display will be inside the main room near the door so that all will see it. There will be brochures, hopefully some instruments, and the video from last year. Nurses are being recruited to be at the table.	Lizzi Katz
2.	Fund Balance	Last month \$225 was spent to help patients. We have a total of \$60,995.58 in our accounts.	
3.	Business Cards	We are low on business cards so Marlys will order more. We want to be able to include them with purchases at the Christmas Goose.	Marlys
4.	Christmas Goose	<p>We approved a soap, candle, lotion vendor; a jewelry vendor, and a medic alert bracelet vendor</p> <p>Jody has recruited enough help for the accounting team.</p> <p>Barb is out of town and Cathie is recruiting help for the set-up, sale, and clean-up.</p> <p>Al reported that hospital employees will not be able to swipe their badges to pay for items at the boutique.</p> <p>Marlys made posters to put around the hospital for advertising. One of the volunteers has taken the job of getting them in all departments and areas of the hospital plus has taken them to many businesses.</p> <p>The hospital marketing department has put out a PSA to the media about the event.</p> <p>Two people have been identified who could be featured in a Bulletin story. Will see if they decide to pick it up in time to advertise the boutique.</p> <p>Marlys mailed the postcards to those on the Christmas Goose and Quilt Show lists.</p> <p>Will be able to set up Nov. 5 at 5:00. Diane will let the vendors know when they can come. Some at 6 and the rest at 7.</p> <p>We will look at the rooms and come up with a plan for set-up Thursday, Oct. 29 at 5:00. Everybody is invited.</p> <p>We will have a silent auction and not do the raffle donation. The auction will end at 2:30 on Saturday. Jodi will make the bid sheets. We didn't decide who will make the phone calls to the winners. If winners can't come get items during clean-up they can pick them up at Cancer</p>	<p>Diane</p> <p>Cathie</p> <p>Al</p> <p>Marlys</p> <p>Marlys</p> <p>Diane</p> <p>Everybody who can</p> <p>Jodi</p> <p>Who will make the phone calls?</p>

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		<p>Treatment Center. The jewelry vendors will all be together The food vendors will be together. When we come to set up bring things that might be used to decorate. Al will bring the crates, table cloths, and sandwich boards form Cameron Who has the signs we made last year for the sandwich boards?</p> <p>There has been a large donation promised from the estate of a former St. Charles patient. Will want to make a big check and get a picture to celebrate when it happens. May be the kind of feature the media likes.</p> <p>Thursday, Oct. 29 at 5:00 meet in the classrooms off the lobby. Regular meeting Wednesday, Nov. 18, 2009.</p>	<p>Everybody Al</p> <p>Marlys</p> <p>Everybody</p>
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